

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend a Meeting of
Cringleford Parish Council on
Wednesday 13 November at 7.30pm at The Willow Centre
For the purpose of transacting the following business:-**

AGENDA

1	Welcome and to accept apologies for absence
2	To receive Chairman's announcements, if any
3	To accept any declaration of Members Interests (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
4	To confirm the minutes of the meetings held on 9 October 2024 and consider any matters arising (for information)
5	To receive questions from parishioners (maximum of 15 minutes, per Standing Orders)
6	To receive reports from District and County Councillors
7	To note and agree actions for correspondence received: 7.1 Consultation – virtual Council meetings 7.2 Consultation – admission arrangements to Cringleford Prep 7.3 To consider time-sensitive correspondence received since the agenda was dispatched
8	To receive the Clerk's report
9	To receive the notes and consider recommendations from the Recreation and Amenities Advisory Group
9.1	To approve the updated Food Van Policy

10	To receive the minutes and consider recommendations from the Planning and Environment Committee
11	To receive the notes and consider recommendations from the Finance Advisory Group
11.1	To approve updated financial policies: <ul style="list-style-type: none"> - Guidance on Ring Fenced Funds - Internet Banking Policy
12	To receive the notes and consider recommendations from the Road Safety Group
13	Finance:
13.1	To agree the payments for November 2024, from 11 October to 14 November
13.2	To receive the October bank reconciliations and accounts to date
13.3	To agree which signatories will authorise BACs payments online on 14 November 2024
13.4	To confirm that Cllr Fielding has checked the monthly payments list against the bank statement
13.5	To confirm Cllr Rawlings can be added as a bank signatory
13.6	To note the April 24/25 pay increment has been agreed and applied
14	To co-opt a new Councillor
15	To confirm the date of the next meeting on Wednesday 11 December 2024 at 7.30pm
16	To receive items for the next quarterly newsletter
17	To receive items for the next agenda
18	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
19	To receive a staffing update (if any)
20	To receive information on General Data Protection Regulation breaches (if any)
21	To receive any commercial aspects relating to the purchase of an open space (if any)

Signed: *Sonya Blythe*
Parish Clerk

Dated: 6 November 2024