

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend a Meeting of
Cringleford Parish Council on
Wednesday 11 December at 7.30pm at The Willow Centre
For the purpose of transacting the following business:-**

AGENDA

1	Welcome and to accept apologies for absence
2	To receive Chairman's announcements, if any
3	To accept any declaration of Members Interests (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
4	To confirm the minutes of the meetings held on 13 November 2024 and consider any matters arising (for information)
5	To receive questions from parishioners (maximum of 15 minutes, per Standing Orders)
6	To receive reports from District and County Councillors
7	To note and agree actions for correspondence received: 7.1 None 7.2 To consider time-sensitive correspondence received since the agenda was dispatched
8	To receive the Clerk's report
9	To confirm updated Committee membership – (updates to RAAG and Neighbourhood Development Plan Steering Group)
10	To receive the notes and consider recommendations from the Recreation and Amenities Advisory Group

11	To receive the minutes and consider recommendations from the Planning and Environment Committee
12	To receive the notes and consider recommendations from the CIL / S106 Advisory Group
13	To receive the notes and consider recommendations from the Finance Advisory Group
14	Finance:
14.1	To agree the payments for December 2024, from 15 November to 12 December
14.2	To receive the November bank reconciliations and accounts to date
14.3	To agree which signatories will authorise BACs payments online on 12 December 2024
14.4	To confirm that Cllr Fielding has checked the monthly payments list against the bank statement
15	To co-opt a new Councillor
16	To confirm the date of the next meeting on Wednesday 15 January 2025 at 7.30pm
17	To receive items for the next quarterly newsletter
18	To receive items for the next agenda
19	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
20	To receive a staffing update (if any)
21	To receive information on General Data Protection Regulation breaches (if any)
22	To receive any commercial aspects relating to the purchase of an open space (if any)

Signed: *Sonya Blythe*
Parish Clerk

Dated: 4 December 2024