

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

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**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON 15 JANUARY
2025 AT 7.30PM, IN THE WILLOW CENTRE, CRINGLEFORD.**

MINUTES

Present:

Professor T Wang – in the Chair (TW)	Mrs D Miller (DM)
Mrs C Fielding (CF)	Mr R Simmons (RS)
Mr S Chapman (SC)	Mrs L Rawlings(LR)
Mr E Coulthard (EC)	Mr G Arias (GA)
Mr D Chaplin (DC)	Mr J Chalangary (JC)

In attendance: -

Sonya Blythe (Parish Clerk)	County Councillor Bills
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1. Welcome and to accept apologies for absence

TW welcomed Council to the meeting.

Apologies were received and accepted from Ms A Nunney.

2. To receive Chairman's announcements, if any

None

3. To accept any declaration of Members Interests

None declared.

4. To confirm the minutes of the meetings held on 11 December 2024 and receive information on matters arising

The minutes were **confirmed** as an accurate record and signed by the Chairman.

5. To receive questions from parishioners

None present.

6. To receive reports from District and County Councillors

David Bills reported:

-Residents had contacted him to complain about the number of road closures within the parish currently;
-Norfolk County Council were investigating areas with poor mobile phone signal. DB would supply information of where to send the information, for the website and newsletter;
-Norfolk County Council were working to provide the Government with information on how the area would look with a unitary council across Norfolk and Suffolk, for consideration.

TW asked for an update on Hethersett surgery. DB advised a presentation was being held the following week.

7. To note and agree actions for correspondence received

Cllr David Bills – A11 / Roundhouse Way plans. A plan on the proposed changes to Roundhouse Way, with pedestrian crossing, was received. This was currently not for public circulation.

7.1 To consider time-sensitive correspondence received since the agenda was dispatched.

None.

8. To receive the Clerk's report

The Clerk's report was received.

9. To confirm updated Committee membership

Vacancies on Finance Advisory Group and Recreation and Amenities Advisory Group were filled.

Memberships all approved

10. To receive the notes and consider recommendations from the Recreation and Amenities Committee

The notes from the meeting on 7 January 2025 were received, and questions responded to.

11. To receive the minutes and an update from the Planning and Environment Committee

The minutes from the meeting on 8 January 2025 were received.

11.1 To consider extending the introductory price on electric vehicle charge points at The Jubilee Centre

It was noted that the contactless payment pads had still not been installed on the EV chargers at The Jubilee Centre, despite chasing Anglia Car Charging. It had also taken two months for the chargers to be added to Zapmap. As such, usage had been

low. It was therefore proposed that the introductory charges agreed in November were continued for an additional three months. This was **approved**.

TW to add to newsletter

12. Finance Advisory Group

12.1 To consider and agree the 2025/26 budget

The draft budget was received, with an accompanying report. This was **approved** by Council.

12.2 To confirm the 2025/26 parish precept

Following confirmation of the budget, a precept of £452,456 was approved. This equated to a 2.8% increase to a Band D property, or 10p per week.

Clerk to submit precept request to South Norfolk Council

TW to add to newsletter

13 Finance

13.2 To agree the payments for January 2024, from 13 December to 16 January 2025

Payments totalling £55,584.44 were **approved**.

13.3 To receive the December bank reconciliations and accounts to date

Received and noted.

13.4 To agree which signatories will authorise BACs payments online on 16 January 2025

SC and DM **agreed**.

13.5 To confirm that Cllr Fielding has checked the monthly payments list against the bank statement

This was **confirmed**.

14 To confirm the next meeting of Cringleford Parish Council as 12 February 2025

Agreed.

EC advised that he would not be present.

15 To receive items for the next quarterly newsletter

Current edition to be delivered by the end of January.

16 To receive items for the next agenda

None raised.

17 To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)

Agreed.

18 To receive a staffing update (if any)

A Personnel Committee meeting was to be organised.

19 To receive information on General Data Protection Regulation breeches (if any)

None.

20 To receive any commercial aspects relating to the purchase of the open space.

No update

The meeting closed at 20.15