

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

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**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON 12
FEBRUARY 2025 AT 7.30PM, IN THE WILLOW CENTRE, CRINGLEFORD.**

MINUTES

Present:

Mr S Chapman– in the Chair (SC)	Mrs D Miller (DM)
Mrs C Fielding (CF)	Mr R Simmons (RS)
Ms A Nunney (AN)	Mrs L Rawlings(LR)
Mr D Chaplin (DC)	Mr G Arias (GA)

In attendance: -

Sonya Blythe (Parish Clerk)

1. Welcome and to accept apologies for absence

SC welcomed Council to the meeting.

Apologies were received and accepted from Professor T Wang, Mr J Chalangary and Mr Coulthard.

District Councillor Sacks and County Councillor Bills had advised that they would not be present.

2. To receive Chairman's announcements, if any

None

3. To accept any declaration of Members Interests

None declared.

4. To confirm the minutes of the meetings held on 15 January 2025 and receive information on matters arising

The minutes were **confirmed** as an accurate record and signed by the Chairman.

5. To receive questions from parishioners

None present.

6. To receive reports from District and County Councillors

None present.

7. To note and agree actions for correspondence received

Norfolk Association of Local Councils (NALC)– a voting paper had been received from NALC for Members to consider NALC changing from a cooperative to a company limited by guarantee and for the work to be carried out. It was **agreed** to accept both.

Clerk to complete form

7.1 To consider time-sensitive correspondence received since the agenda was dispatched.

None.

8. To receive the Clerk's report

The Clerk's report was received and questions responded to.

9. To confirm updated Committee membership

Cllr Nunney added to the Road Safety Group.

Cllr Arias added to the CIL / Commuted Sum Working Group

Memberships all approved

10. To consider arrangements for the Annual Parish Meeting

The Annual Parish Meeting was in the process of being organised for 9 April. The Assistant Clerk had proposed organising the event differently to previous years, to try and attract more parishioners. Refreshments would be available, and local stakeholders would be invited to meet parishioners. Councillors proposed various ideas which would be passed to the Assistant Clerk.

Action Clerk / Assistant Clerk

11. To receive the notes and consider recommendations from the Recreation and Amenities Committee

The notes from the meeting on 4 February 2025 were received, and questions answered.

11.1 To approve the Memorial & Commemorative Policy

The new policy was **approved**.

Clerk to add to website.

12. To receive the minutes and an update from the Planning and Environment Committee

The minutes from the meeting on 5 February 2025 were received. SC highlighted that

a large planning application for 406 houses had been objected to for various reasons, including site accessibility.

13. To receive the notes and consider recommendations from the CIL / S106 Group

Notes of the meeting on 23 January were received.

DM reported that the CIL Group currently recommended that the pump track project be taken ahead. Other projects should be delayed until the final payment of The Jubilee Centre was known and more CIL money was received, when further calculations could be made. £50k was available for the track, with the remainder being sought by grant. This was **approved**.

RAAG to take forward

14. Finance

14.1 To agree the payments for February 2025, from 17 January 13 February 2025

Payments totalling £90,536.16 were **approved**.

14.2 To receive the January bank reconciliations and accounts to date

Received and noted.

14.3 To agree which signatories will authorise BACs payments online on 13 February 2025

SC and DM **agreed**.

14.4 To confirm that Cllr Fielding has checked the monthly payments list against the bank statement

This was **confirmed**.

15. To confirm the next meeting of Cringleford Parish Council as 12 March 2025

Agreed.

Apologies were received from Cllr Nunney.

16. To receive items for the next quarterly newsletter

None added.

17. To receive items for the next agenda

None raised.

18. To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)

Agreed.

19. To receive a staffing update (if any)

None.

20. To receive information on General Data Protection Regulation breeches (if any)

None.

21. To receive any commercial aspects relating to the purchase of the open space.

No update.

The meeting closed at 19.56