

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
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**A meeting of the Planning and Environment Committee was held on Wednesday  
1 May 2024 at 7.35pm in The Willow Centre**

## Minutes

### **Present:**

Professor T Wang – Chairman (TW)	Mrs D Miller (DM)
Mr S Chapman (SC)	Mr E Coulthard (EC)
Cllr J Chalangary (JC)	Mr R Simmons (RS)

### **In attendance:**

Sonya Blythe (Parish Clerk)	1 member of public
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#### **1. To receive apologies for absence**

No apologies were received.

#### **2. To receive declaration of interests in items on the agenda**

RS as a resident of the property referenced at 9.1.

#### **3. To receive questions or comments from the public**

A member of the public attended to raise the matter of a copper beach tree near to her property, concerned that the root spread would undermine her house. The resident requested that a tree root survey be undertaken and then action taken as necessary.

#### **4. To approve the minutes of the meeting held on 3 April 2024**

The minutes of the meeting were **approved** and signed by the Chairman.

#### **5. To consider any matters arising.**

All actions had been undertaken.

#### **6. Planning Applications**

- 6.1 2024/0841, John Innes Institute Colney Lane Colney - Reserved matters application following the grant of outline permission 2012/1477 for a data centre and combined heat and power facility (CHP), access road, associated services and

landscaping for Norwich BioScience Institutes and discharge of outline conditions 4. No objection.

6.2 2024/1068, 7 Meadow Farm Drive - Single storey rear extension and alterations. Documents not uploaded to Planning Portal – Clerk to contact Planning.

6.3 **To consider time-sensitive planning applications which have been received since distribution of the agenda**

2024/1195 - 53 Intwood Road Cringleford, Replace rear conservatory with single storey extension. No objection.

Committee invitation for 2018/2786 - Area BS4 South Of Newmarket Road, Reserved Matters details of appearance, layout, scale and landscaping following outline permission 2017/2120, for RM-APP-4 comprising 55 dwellings together with associated landscaping and infrastructure. No objection, no requirement to attend meeting.

6.4 **To note and ratify planning applications responded to since the last meeting due to the deadline date:**

None.

**Clerk to submit responses**

6.5 **To note the enforcement report.**

Not received.

7. **To receive an update on matters affecting new developments**

7.1 Big Sky (St Giles Park).

A draft land transfer plan for the open spaces surrounding The Jubilee Centre (football pitches) was received. Council asked that a more definitive map be provided.

**Clerk to contact Big Sky**

7.2 Tilia Homes (Roundhouse Gate)

No update.

7.3 Barratt David Wilson Homes / Crest Nicholson (Cringleford Heights)

The Clerk and TW had met with BDWH in April regarding Phase 2 of the development. Plans had been amended since this phase was last worked on, and a road linking Cringleford Heights phase 1 to phase 2 been removed. This would mean that there was only one route in and out of this development. This had been flagged as an issue.

BDWH had been reminded of the parish “wishlist” for this phase; bungalows, extra play space, cemetery, streetlighting, involvement in road names, additional allotments.

**8 To receive an update on the forthcoming sports hall and agree actions where necessary.**

The latest site visit had shown great progress. The current estimated handover date was 13 September. The nursery would be attending the next site visit to meet with contractors and understand the schedule.

The Heads of Term had been sent to solicitors for the nursery lease.

- To consider and agree options for the overflow carpark

Two options were considered for the overflow carpark. The original scheme had been for a grassed area of 20 spaces by the groundsman hut. The new design showed plans for 20 or 30 spaces with a gravel and mesh surface on the opposite side of the existing carpark. Indicative quotes had been received, but the project would need to go out for tender. The cost did not form part of the current budget but should come within the contingency budget.

It was **resolved** that a car park for 30 additional spaces be planned for alongside the existing carpark. Ingleton Wood would be asked to draw up plans and a tender document to obtain quotes.

**Clerk to contact Ingleton Woods**

**9. To receive and agree actions for correspondence:**

- 9.1 Tree on Armitage Close – a tree survey of the whole parish was currently being booked. As part of the work it was **resolved** that the Clerk would ask the tree to be surveyed for root spread. **Action Clerk**
- 9.2 Update on Colney Lane post box – confirmation of an agreed location on Colney Lane had been received.
- 9.3 The Great Collaboration – JC **agreed** to be the representative for this. Clerk to pass details on. **Action Clerk**
- 9.4 **To consider time-sensitive correspondence which has been received since distribution of the agenda.**

None.

**10. To receive the review of options for the Cringleford Neighbourhood Development Plan and consider a way forward**

The review of options from Collective Community Planning (CCP) was received and a discussion held on the pros and cons of writing a new plan or letting it lapse entirely. It was agreed to hold a meeting with CCP to discuss the document further.

**Clerk to arrange**

**11. To receive plans for streetlighting on Harts Lane and consider a way forward**

CPC had previously agreed to adopt the bollard street lighting on Harts Lane, which had recently been vandalised again. The Clerk had contacted developers and Amey (Norfolk County Council's streetlighting contractor) to ask whether streetlights could be fitted instead of bollard lights. Both had confirmed this was possible and Vistry (the developer) would be willing to put the money that would be used for the current repairs, towards the replacement column cost. Amey had provided rough costs and a plan of light spray.

It was **agreed** that the bollard lights on Harts Lane be replaced with street light columns. This would prevent future vandalism, whilst ensuring that the footpath remained lit to alleviate safety concerns, Amey would be asked for advice on whether these should be 4 or 5m columns, and how many lights there should be.

**12. To review comments on the Colney Lane / Intwood Road parking scheme and consider next options, if any.**

A review paper on the parking scheme was received. The scheme had delivered what it had been created to do, which was to significantly reduce on -road parking on both roads.

Outstanding issues were noted as; a safety issue on Colney Lane, with the parking bay nearest Newmarket Road being on a bend; people parking outside the shop in for the full two hours; potential for speeding now there were not cars parked on the roads. It was **agreed** that these matters would be passed to the Road Safety Group, and a meeting would be arranged for June. It was **agreed** that SC would write an article for the next newsletter to advise on the review of the scheme.

**13. To suggest items for the next agenda**

None

**14. To note items for the next newsletter**

Report on parking scheme.

**15. To agree a summary of items to take to Council**

None.

**16. To agree the date of the next meeting - agreed as 5 June 2024.**

Meeting closed at 21.15