

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NORWICH NR4 7JJ

Telephone 01603 250198

**A meeting of the Planning and Environment Committee was held on Wednesday
2 October 2024 at 7.30pm in The Willow Centre**

Minutes

Present:

Professor T Wang – Chairman (TW)	Mr E Coulthard (EC)
Cllr J Chalangary (JC)	Mr R Simmons (RS)
Mr S Chapman (SC)	Mrs D Miller (DM)

In attendance:

Samantha Thurston (Assistant Parish Clerk)

1. To receive apologies for absence

N/A.

2. To receive declaration of interests in items on the agenda

N/A.

3. To receive questions or comments from the public

None present.

4. To approve the minutes of the meeting held on 4 September 2024

The minutes of the meeting were **approved** subject to the date in footer being changed from “July 2024” to “September 2024”. This was amended and signed by the Chairman.

5. To consider any matters arising.

All actions had been undertaken.

6. Planning Applications

- 6.1 2024/2028 (amended) - 15 Newfound Drive Cringleford, proposed reconfiguration of the existing bungalow including a new second storey, rear & front extension

including internal alterations. No objection.

- 6.2 2024/2518 – 19 Brettingham Avenue Cringleford, proposed removal of a dead/dying boundary hedge to the right and front of the property and erection of boundary fence and garden wall. Objection – Council agreed that the proposal was not in keeping with the surrounding dwellings and would be detrimental to the amenity value of the area. The Council also agreed with the tree officer regarding the removal of the hedge, which could be revived.

6.3 To consider time-sensitive planning applications which have been received since distribution of the agenda

None received.

6.4 To note and ratify planning applications responded to since the last meeting due to the deadline date:

-2024/2017 (amendment) – objection.

**All agreed
Clerk to submit responses**

6.5 To note the enforcement report. Not received.

6.5.1 – Response to enforcement case query was received.

7. To receive an update on matters affecting new developments

7.1 Big Sky (St Giles Park).

No update.

7.2 Tilia Homes (Roundhouse Gate)

No update.

7.3 Barratt David Wilson Homes / Crest Nicholson (Cringleford Heights)

- To arrange a Phase 2 site visit. SC, TW, RS and DM agreed to attend the site visit. The Clerk would circulate potential dates. **Action Clerk**
- To received final plans for the LEAP. Received.

8 To receive an update on the forthcoming sports hall and agree actions where necessary.

SC gave the following update:

- The Jubilee Centre was currently within budget.
- The flooring was being laid in the sports hall, with completion due towards the end of October.
- The nursery was due to open week commencing the 7th of October 2024, with four additional jobs being created in Cringleford.
- The next site meeting would take place on the 3rd of October 2024.

- The contract for the overflow car park had been awarded, with work due to start week commencing 14th October 2024.

9. To receive and agree actions for correspondence:

- 9.1 Land adoption – Roundhouse Park. It was **agreed** that the land would not be adopted by the Parish Council. The Clerk would respond and suggest the land be offered to Saffron Housing or Highways. **Action Clerk**
- 9.2 Completed Deed of Variation – Roundhouse Park. Noted.
- 9.3 John Inness Centre – Public Consultation. Noted.
- 9.4 **To consider time-sensitive correspondence which has been received since distribution of the agenda.**

Land transfer searches - Cringleford Heights. It had already been agreed at the September Planning Committee meeting that a local authority search would be carried out. **Action Clerk**

10. To consider and agree charges for using the elective vehicle charging points at the Jubilee Centre.

This item would be deferred until Council, once the cost of the electricity for the Jubilee Centre had been established. An introductory price was suggested by TW.

11. To receive an update on progress of the Neighbourhood Development Plan.

TW informed the Committee that a meeting with the consultant had taken place, and a timetable provided for the process. A survey would be distributed to parishioners with the next newsletter to ascertain residents' views.

12. To suggest items for the next agenda

None received.

13. To note items for the next newsletter

The Jubilee Centre – hire fees / EV charging points / Nursery opening
Neighbourhood Development Plan volunteers

14. To agree a summary of items to take to Council

None.

15. To agree the date of the next meeting - agreed as 6 November 2024

Meeting closed at 20:30.