

## OVERVIEW

**In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:**

### **Quarterly:**

- Expenditure over £500 incl. VAT - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

### **Annually**

Details of all land and building assets - Transparency code website page

- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5

Staffing chart - Transparency code website page

- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

### **One-Off:**

- Waste collection contracts - tab 6

Cheque Ref	Transaction Detail	Date Paid	Net Amount £	Unrecoverable	
				VAT	Payee Name
DD	Pavilion electric	03/04/2024	940.99	0	Southern Electric
BACS	50% TJC EV chargers	10/04/2024	21798.99	0	Anglia Car Charging
BACS	Clerk of works	10/04/2024	1007.22	0	James Pointon Site Services
BACS	Project management	10/04/2024	2100	0	REAL Consulting
BACS	Architect fees	10/04/2024	500	0	Ingleton Woods
BACS	Tractor repair & service	10/04/2024	559.5	0	Richard Trudgill Mowers
BACS	Annual subs	10/04/2024	563.46	0	Norfolk ALC
BACS	Annual maintenance fee	10/04/2024	1000	0	Cringleford Jnr FC
BACS	Annual subs	10/04/2024	545	0	Norfolk Parish Training & Supp
BACS	Remaining hedge cut	10/04/2024	832.18	0	Norwich City Council
BACS	TJC build	14/04/2024	242888	0	Pentaco Construction
DD	TWC gas	22/04/2024	1087.53	0	Total Energy
DD	TWC electric	22/04/2024	1069.55	0	Total Energy
DD	Pavilion electric	03/05/2024	917.89	0	Southern Electric
DD	TWC gas	08/05/2024	824.91	0	Total Energy
BACS	TJC project mgt	08/05/2024	2100	0	REAL Consulting
BACS	Woodland trail phase1	08/05/2024	7335.6	0	NGF Play
BACS	TJC build	08/05/2024	201178	0	Pentaco Construction
BACS	New alarm line/annual fee	08/05/2024	645	0	Flameskill
BACS	TJC architect fee	08/05/2024	500	0	Ingleton Woods
BACS	New photocopier	09/05/2024	1945	0	Norfolk Copiers
BACS	Floor cleaner battery	09/05/2024	783.6	0	Hugh Crane
DD	TWC electric	15/05/2024	1224.82	0	Total Energy
BARCLAYCAR	Clerk laptop	23/05/2024	552.95	0	Dell
BARCLAYCAR	Orchard opening	23/05/2024	541.41	0	Amazon
DD	TWC rates	28/05/2024	1276.5	0	South Norfolk Council
DD	Pavilion electric	03/06/2024	791.72	0	Southern Electric
DD	TWC electric	11/06/2024	1122.27	0	Total Energy
DD	TWC gas	12/06/2024	574.5	0	Total Energy
BACS	Annual insurance	12/06/2024	6329.97	0	Zurich
BACS	Project management TJC	12/06/2024	2100	0	REAL Consulting
BACS	TJC build	12/06/2024	147052	0	Pentaco Construction
BACS	Clerk of works TJC	12/06/2024	2014.44	0	James Pointon Site Services
BACS	TJC architect	12/06/2024	500	0	Ingleton Woods
BACS	TWC field feasibility study	12/06/2024	5175	0	The Sports Consultancy
BACS	TWC window replacement	12/06/2024	476.12	0	Norwich Glass Co
BARCLAYCAR	Planning applications	24/06/2024	698.66	0	Planning portal
DD	TWC rates	25/06/2024	1272	0	South Norfolk Council

**PROCUREMENT CARD**

<b>Date of transaction</b>	<b>Dept. incurring expenditure</b>	<b>Purpose of expenditure</b>	<b>Net Amount</b>	<b>Unrecoverable VAT</b>	<b>Beneficiary</b>
25/04/2024	General	Annual card fee	32	0	Barclays Bank
25/04/2024	General	Postage	19	0	Post Office
25/04/2024	General	Stationery/cleaning	200.78	0	Amazon
25/04/2024	General	Acrobat pro	16.64	0	Adobe office
25/04/2024	General	Annual sub	67.5	0	Parish Online
25/04/2024	General	Marquee	225.62	0	House of tents
23/05/2024	General	Clerk laptop	552.95	0	Dell
23/05/2024	General	Planter - from bloom grant	183.33	0	Ruby UK
23/05/2024	Willow Centre	TWC bulbs	42.42	0	Lamp Shop Online
23/05/2024	General	Adobe	16.64	0	Adobe office
23/05/2024	General	Orchard opening	541.41	0	Amazon
24/06/2024	General	Stationery	16.64	0	Adobe office
24/06/2024	General	Orchard buffet	150.35	0	Tesco
24/06/2024	General	Annual fee	64.95	0	Zoom
24/06/2024	General	Planning applications	698.66	0	Planning portal
24/06/2024	Willow Centre	Emergency make safe-glass	245	0	Montrose Glass
24/06/2024	Pavilion	Stationery / stock	28.02	0	Amazon

**INVITATIONS TO TENDER**

<b>Reference Number</b>	<b>Title</b>	<b>Description of goods or services sought</b>	<b>Start, end and review dates</b>	<b>Local authority department responsible</b>
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<b>CONTRACTS OVER £5000</b>					
<b>Local authority department responsible</b>	<b>Description of goods or services being provided</b>	<b>Supplier Name and Details</b>	<b>Annual Spend on Contract (net)</b>	<b>VAT that cannot be recovered</b>	<b>Invitation to Quote or Published Tender?</b>

Various energy contracts in place - detailed on Council payment lists, on website under Council Meetings.

**GRANTS**

<b>Date grant was awarded</b>	<b>Time period of grant</b>	<b>Dept awarding grant</b>	<b>Beneficiary</b>	<b>Beneficiary Registration Number</b>	<b>Purpose of grant</b>	<b>Amount</b>
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**WASTE**

<b>Local authority department responsible</b>	<b>Description of goods or services being provided</b>	<b>Supplier Name and Details</b>	<b>Annual Spend on Contract (net)</b>	<b>VAT that cannot be recovered</b>	<b>Invitation to Quote or Published Tender?</b>
Cringleford Parsh Council	Waste collection - TWC	South Norfolk Council	£809	0	Ongoing
Cringleford Parsh Council	Waste collection - Pavilion	South Norfolk Council	£417	0	Ongoing
Cringleford Parish Council	Dog bin emptying	South Norfolk Council	£1,734	0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - TWC	SW Hygiene	£621	0	Ongoing
Cringleford Parish Council	Nappy/Sanitary emptying - Pavilion	Active Washrooms	£396	0	Ongoing

Costs all taken from last payment date